HLT54121 Diploma of Nursing
Pre-Enrolment Self-Assessment Checklist

This Pre-Enrolment Self-Assessment Checklist **must** be completed prior to enrolling/registering in HLT54121 Diploma of Nursing at TAFE SA.
Please submit electronically at Orientation (instructions will be supplied at Orientation)

Student Name: _____ **Student ID:** _____

Date (dd/mm/yyyy): _____

Introduction

The Diploma of Nursing qualification reflects the role an Enrolled Nurse working under the supervision of a Registered Nurse. It covers the application of skills and knowledge required to provide nursing care for people across the health sector. On successful completion of this qualification, you will be able to apply for general registration with the Nursing and Midwifery Board of Australia (NMBA) to be able to work as an Enrolled Nurse. To practise as a nurse in Australia, you must be registered with the NMBA through the Australian Health Practitioner Regulation Agency (AHPRA). All students enrolled in this qualification are also required to be registered (as a student) with the NMBA; TAFE SA completes the student registration process for you.

The duties of an Enrolled Nurse can be both physically and emotionally challenging. There are specific requirements that you must meet in order to successfully complete the clinical placement and practical components of the Diploma of Nursing, and subsequently to register with the NMBA, and work as an Enrolled Nurse.

The following information is designed to outline the range of expectations and requirements during your Diploma of Nursing training and assist you in making an informed decision about your suitability for the course and job role. As an applicant for the TAFE SA Diploma of Nursing, you need to understand what is required of you and feel confident in undertaking the requirements of the course.

This form is confidential and is designed to help you reflect and self-assess your understanding, ability, and willingness to meet these requirements. Further detail to assist you in making an informed choice about the suitability of this course can be found in the **HLT54121 Diploma of Nursing Course Brochure** available on the TAFE SA website under *Additional Information.* A designated Nursing Lecturer will review your pre-enrolment self-assessment checklist and contact you to discuss any of your responses if required. If you have any concerns or queries, you are able to discuss your responses with a Nursing Lecturer at Orientation or by requesting an appointment via email to HealthandCommunityEducationSupport@tafesa.edu.au. A designated Nursing Lecturer will review your responses and contact you to discuss any of your responses if required.

Reflection Questions	Yes	No
1. During your training you will be required to read small print on forms, signs, noticeboards, equipment, and medication containers. **Is your visual capability sufficient to read small print?**	☐	☐
2. During your training you will be required to be aware of and respond to a range of sounds e.g., listening to a soft voiced patient, noting if a patient has shortness of breath or is wheezing, responding to alert bells and timers. **Do you feel you have sufficient capability to undertake these tasks?**	☐	☐
3. During your training you will be required to assist patients with dressing, personal hygiene, with meals, applying bandages, administering injections and other tasks that require manipulative skills e.g., dexterity/flexibility of your fingers and hands. **Do you feel you have sufficient capability to undertake these tasks?**	☐	☐

4. During your training it is a necessity to frequently wash your hands, and this means coming in contact with disinfectants and other chemically based substances. **Do you have any past or present skin conditions that may prevent you from completing these types of tasks repeatedly?**	☐	☐
5. During your training you will be required to assist patients into and out of chairs and beds, including patients in wheelchairs, shower chairs, or with walking frames. This means undertaking manual tasks on a consistent basis as a part of many everyday duties. **Is your strength and mobility, especially in your lower back, sufficient to safely assist with manual handling tasks?**	☐	☐
6. During your training you will be delivering patient care which involves long days on your feet, both walking and standing. **Do you feel you have sufficient capability to undertake these tasks for 8-hour shifts or longer?**	☐	☐
7. During your training you will complete Clinical Placements in a range of healthcare settings, and there is an expectation that you will do so outside of normal business hours (early, late and night shifts) over a 7-day roster. **Are you prepared to work shifts outside normal business hours over a 7-day roster?**	☐	☐
Declaration Questions	**Yes**	**No**
1. In order to study in the Diploma of Nursing, you are required under the Health Practitioner Regulation National Law (South Australia) Act 2010 to be registered as a student with the Nursing and Midwifery Board of Australia (NMBA). To achieve registration, TAFE SA is required to provide your name, home address, email address, date of birth, gender, student ID number, Unique Student Identifier (USI), course start date, expected completion date and title of the course to the Australian Health Practitioner Regulation Agency (AHPRA). **Do you give consent for TAFE SA to provide this information to AHPRA?**	☐	☐
2. Registration as a student with the Nursing and Midwifery Board of Australia (NMBA) obligates you to comply with the Health Practitioner Regulation National Law (South Australia) Act 2010 and the NMBA registration standards, professional codes, guidelines, standards for practice, and frameworks. These standards, codes, guidelines, and frameworks can be found at www.nursingmidwiferyboard.gov.au along with a *Fact sheet: Student registration* and frequently asked questions. **Do you agree to comply with the above Act, standards, professional codes, guidelines, and frameworks?**	☐	☐
3. Many health care facilities require health care workers, including students on Clinical Placement, to present the results of a Criminal History Assessment prior to accessing the facility. See the Criminal History Assessment information on page 4 of this document. **Do you agree to undergo a Criminal History Assessment prior to commencing your Clinical Placement and for this information to be available to the Clinical Placement facilities that you will attend?**	☐	☐
4. SA Health has published Health care worker immunisation requirements which will require you to have certain immunisations prior to commencing Clinical Placement. See the Immunisation Information on page 4 of this document. **Do you agree to have these immunisations prior to commencing Clinical Placement and for this information to be available to the Clinical Placement facilities that you will attend?**	☐	☐

5. In order to be eligible to be allocated a Clinical Placement, you are required to submit specific placement evidence, including immunisation and criminal history assessment evidence, to the TAFE SA Placement Unit approximately 8 weeks prior to the start date of your scheduled placement. Any delay in providing this evidence will result in the delay of your Clinical Placement and may compromise your ability to successfully complete the qualification in the anticipated timeframe. **Do you understand that you must provide the required placement evidence within the necessary timeframes to avoid a delay in your Clinical Placements and to avoid extending the length of time it takes for you to complete the qualification?**	☐	☐
6. Do you have an impairment, disability, medical condition, or mental health issue that may, in the course of your study or Clinical Placement, place yourself or others at substantial risk of harm?	☐	☐
7. Are you currently on work restrictions or do you have any current or previous injuries, pain, or restriction of movement (e.g., Back, leg, knee, shoulder or arm injuries/problems) that may prevent you from safely completing training e.g., learning and assessment tasks, including job tasks on Clinical Placement?	☐	☐
8. Awarding of the Diploma of Nursing does not automatically entitle you to work as a Nurse in Australia. You will be required to obtain registration with the NMBA before commencing work. Registration standards can be found at www.nursingmidwiferyboard.gov.au. **Do you understand that in addition to achieving your qualification you must also achieve registration with the Nursing and Midwifery Board of Australia through AHPRA in order to commence work as an Enrolled Nurse?**	☐	☐
9. When you apply for registration with the NMBA as a graduate from the Diploma of Nursing, you will be required to provide evidence to demonstrate you meet core registration standards including criminal history and English language skills registration standards. See the NMBA information on page 3 of this document. **Do you understand that the NMBA through AHPRA requires you to meet core registration standards, including criminal history and English language skills, when you apply for general registration as a nurse?**	☐	☐

Nursing and Midwifery Board of Australia (NMBA) requirements:

Under the National Law, all students enrolled in the HLT54121 Diploma of Nursing must be registered as a student with the Nursing & Midwifery Board of Australia (NMBA) through the Australian Health Practitioner Regulation Agency AHPRA. Students must be registered prior to the commencement of their training and will remain registered for the duration of study or until they are no longer enrolled. Students do not need to apply for registration. TAFE SA will ensure that all TAFE SA students enrolled in the Diploma of Nursing are registered. There are no fees for student registration. Further information is on the NMBA website: Fact sheet: Student registration

Upon successful completion of the Diploma of Nursing, you will be eligible to apply for general registration as an Enrolled Nurse in Australia. You are able to complete an online application for registration via the NMBA website no earlier than six weeks from your final course completion date. TAFE SA will also notify AHPRA of the students who have successfully completed the Diploma of Nursing qualification.

In order to become registered as a nurse, you must meet the NMBA's mandatory core registration standards. This includes continuing professional development, criminal history (Australian and International), English language skills, professional indemnity insurance arrangements, and recency of practice.

The relevant information on the registration standards, including the English language skills registration standard, is located on the NMBA website under *Core registration standards.* http://www.nursingmidwiferyboard.gov.au/Registration-Standards.aspx .

All students must visit the NMBA website to access information regarding the above. Please visit the AHPRA Criminal history checks page for specific information regarding Australian and International criminal history check requirements.

Please note: It is your responsibility to review the current requirements and any changes enforced by the NMBA.

Clinical Placement Requirements:

Criminal History Assessment

All nursing students are required to complete a satisfactory **Criminal History Assessment** prior to commencing Clinical Placement. Placement venues have specific requirements around the type of Criminal History Assessment they expect students to have.

Placement venues may request to see evidence of your current* Criminal History Assessment before you commence Clinical Placement. The SA Health *Nursing and Midwifery Student Clinical Placement Orientation* document also requires you to have a current Criminal History Assessment prior to commencing your Clinical Placement.

The Criminal History Assessment required includes:

- The National Disability Insurance Scheme (NDIS) Workers Screening
- The Department of Human Services (DHS) DHS Working with Children check (WWCC)
  At the course IE Event and Orientation, information will be provided to students with instruction on how to create the NDIS application. Students will also be able to apply for the DHS WWCC screening at the same time.
- A National Police Clearance (NPC)
  Note: The Placement Unit will assist you in applying for the above clearance once you commence the course.

Students are responsible for any costs associated with obtaining a Criminal History Assessment**.** Regardless of the outcome, it will be at the discretion of the placement venue as to whether they accept you for Clinical Placement.
If a student is aware that they have a charge or conviction for an offence punishable by imprisonment, or have had their registration suspended or cancelled, then they must notify AHPRA in South Australia within 7 days.

*Determination of **currency** may vary depending on placement host venue organisational policies

Immunisation Requirements

SA Health requires all Health Care Workers (HCW) in South Australia including students to know their immune status for selected vaccine preventable diseases.

All nursing students are required to have the appropriate level of immunisation prior to commencing Clinical Placement. You are required to complete documentation of compliance signed by your health care provider e.g., General Practitioner (GP). At your course Orientation you will be provided with further information and instructions on where to submit your immunisation evidence. If you choose not to provide evidence of your immunisation status, you will not be offered a Clinical Placement. Placement venues may request to see written evidence of your immunisation record prior to commencing placement.

The Immunisations that are required include:

- Hepatitis B – usually a 3-dose schedule and requires a blood test to show your seroconversion; requires completion prior to Clinical Placement 3 allocation
- COVID-19 – In 2024, SA Health updated its policy regarding COVID-19 vaccinations, shifting from a mandatory requirement to a recommendation. Despite this policy change, some private healthcare facilities continue to require students to provide proof of vaccination before allowing placements. For students who are not vaccinated against COVID-19, the Placement Unit will endeavour to find alternative placement opportunities
- Diphtheria/Tetanus/Pertussis
- Measles/Mumps/Rubella
- Varicella
- Tuberculosis Screening (online questionnaire)
- Influenza (flu) – required annually

An additional resource is The Australian Immunisation Handbook which is available online. It provides clinical guidelines for healthcare professionals and outlines the immunisation requirements for Healthcare workers (HCW) under the section *Vaccination for people at occupational risk*. Information about specific vaccines can also be obtained from your local GP or immunisation clinic. It is important to note you are responsible for any costs associated with immunisation.

Fitness for Practice

If a student has an impairment or health issue that may, either in the course of study or clinical training, place the public at substantial risk of harm, TAFE SA is obligated by law to report this to AHPRA. Any individual or organisation can make a complaint or raise a concern about a registered student with AHPRA if they have a concern about the student's health, conduct or performance.

AHPRA defines a health impairment as a "Physical or mental impairment, disability, condition or disorder (including substance abuse or dependence), that detrimentally affects or is likely to detrimentally affect a registered health practitioner's capacity to safely practise the profession or a student's capacity to undertake clinical training." AHPRA, 2015

If you have, or may have, any impairment that would, or be likely to, affect your capacity to undertake clinical placement, or participate in the practical components of the course, you will be required to provide evidence from a qualified medical professional to pronounce you fit to undertake clinical placement/practical components of the course, or to outline any restrictions prior to placement being arranged, or participation in practical components of the course.

Clinical Placement is subject to availability and expected course length may be extended due to this.

Pre-Enrolment Self-Assessment Declaration

I have read the information in this document and certify that the responses I have provided are true to the best of my knowledge.

Student Signature:_____ **Date:** _____

Enrolled Nursing Program
Contact Lecturer's Signature:_____ **Date:** _____

*Determination of **currency** may vary depending on placement host venue organisational policies

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